

Working With Children

It's important that, whilst working with the children at St George's, you:

- Maintain professional boundaries.
- Interact with children in an appropriate manner.
- Do not use your phone or camera whilst working with the children.
- Tell the DSL and record the incident on an orange form if you notice any inappropriate behaviour from staff or children.

Useful Information

- All visitors, staff and volunteers must sign in using the screen at the school office.
- Visitors will be given a sticker with their details and photograph. Please wear this at all times.
- The building is accessible via a fob system which all staff have access to. It is important that you do not let anyone into the building without them going through the main office, speaking to admin staff and signing in.
- If you hear the fire alarm whilst you are in school, please leave the building via the nearest exit and wait on the infant or junior playground. SLT will need to account for you.

If you would like to know any more information about protecting the wellbeing of children, the NSPCC have some great resources.

Go to: www.nspcc.org.uk

NSPCC

Safeguarding at St George's Primary School



Staff, volunteers and visitors



**Be determined and confident,
AS GOD WILL BE WITH YOU.
(Deuteronomy 31:6)**

What is Safeguarding?

Safeguarding and promoting the welfare of children is defined in the Keeping Children Safe in Education 2021 guidance as:

- protecting children from maltreatment;
- preventing the impairment of children's mental and physical health or development;
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care;
- taking action to enable all children to have the best outcomes

Safeguarding at St George's

At St George's Primary School, it is **every** adults responsibility to safeguard and support the wellbeing of children. This includes staff, visitors and volunteers. If you have a concern about a child, please talk to one of the Safeguarding Leads:

- Andy Purcell (Designated Safeguarding Lead)
- Michelle Johnson (Designated Safeguarding Lead)
- Nicola Cook (Deputy Safeguarding Lead)
- Rob Horne (Deputy Safeguarding Lead)

Volunteers and Visitors

When volunteering or visiting St George's, we ask that you join us in taking responsibility for safeguarding and promoting the wellbeing of the children. Volunteers and visitors are asked to consider, at all times, the best interests of the child and share any concerns with a member of the Senior Leadership Team.

What if you notice concerning behaviour?

Although changes in a child's behaviour may not necessarily indicate a safeguarding issue, if you become concerned please do not hesitate to report these concerns to the class teacher or DSL. These changes could seem minor but they may help us to see that a child needs some support. Changes could range from the child seeming quieter than usual to being teary or emotionally needy.

What if a child discloses something concerning?

When working with a child, they might tell you something that concerns you. If this happens:

- Stay calm and try not to show shock about what they say.
- Allow the child to talk freely rather than asking lots of questions.
- Reassure them without making any promises and tell them they have done the right thing by talking to someone.
- Explain that you will talk to their teacher, the Head Teacher or Assistant Head Teacher and we will help them.
- After talking to the child, record the disclosure as soon as possible (orange form in the staffroom or CPOMS).
- Immediately report your concerns to the Designated Safeguarding Lead or Deputy.
- Other than the Safeguarding Lead, it is important to keep this information confidential.