

# **ASYLUM AND IMMIGRATION ACT 1996**

## **INFORMATION FOR CANDIDATES**

Please note that we can only consider applications from EU citizens and those legally entitled to work in the UK.

You must enter your National Insurance number on the application form in order for your application to be considered. If you do not have a National Insurance number, but are able to work in the UK without a restriction, please provide full details for verification.

In order that your identity can be verified, you must provide:

- one of the original documents included in List 1;  
  
OR
- two of the original documents in the first combination given in List 2;  
  
OR
- two of the original documents in the second combination given in List 2.

There is no need to produce documents from both List 1 and List 2. If you produce two documents from List 2 they must both be from either the first combination or the second combination. The panel cannot accept documents from different combinations.

### **LIST 1**

1. A passport showing that the holder is a British citizen, or has a right of abode in the United Kingdom.
2. A document showing that the holder is a national of a European Economic Area country (full details given at the end of List 2) or Switzerland. This must be a national passport or national identity card.
3. A residence permit issued by the Home Office to a national from a European Economic Area country or Switzerland.
4. A passport or other document issued by the Home Office which has an endorsement stating that the holder has a current right of residence in the United Kingdom as the family member of a national from a European Economic Area country or Switzerland who is resident in the United Kingdom.
5. A passport or other travel document endorsed to show that the holder can stay indefinitely in the United Kingdom, or has no time limit on their stay.

6. A passport or other travel document endorsed to show that the holder can stay in the United Kingdom; and that this endorsement allows the holder to do the type of work being offered if they do not have a work permit.
7. An Application Registration Card issued by the Home Office to an asylum seeker stating that the holder is permitted to take employment.

## **LIST 2**

### **FIRST COMBINATION**

- (a) A document giving your permanent\* National Insurance Number and name. This could be a P45, P60, National Insurance card, or a letter from a Government agency. (\*An invalid NI number would include any temporary number beginning with TN or any number ending in a letter E to Z inclusive).

**PLUS one of the following documents listed in sections (b) – (h):**

- (b) A full birth certificate issued in the United Kingdom, which includes the names of the holder's parents.
- (c) A birth certificate issued in the Channel Islands, the Isle of Man or Ireland.
- (d) A certificate of registration or naturalisation stating that the holder is a British citizen.
- (e) A letter issued by the Home Office to the holder which indicates that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their stay.
- (f) An Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their stay.
- (g) A letter issued by the Home Office to the holder which indicates that the person named in it can stay in the United Kingdom, **and** this allows them to do the type of work being offered.
- (h) An Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named in it can stay in the United Kingdom, **and** this allows them to do the type of work being offered.

### **SECOND COMBINATION**

- (a) Work permit or other approval to take employment that has been issued by Work Permits UK.

**PLUS one of the following documents listed at (b) – (c):**

- (b) A passport or other travel document endorsed to show that the holder is able to stay in the United Kingdom and can take the work permit employment in question;

- (c) A letter issued by the Home Office to the holder confirming that the person named in it is able to stay in the United Kingdom and can take the work permit employment in question.

**Countries that are part of the EU and/or the European Economic Area (EEA)**

|                                                                                                                                |                                                                                                    |                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Austria<br>Belgium<br><br>Bulgaria<br>Cyprus<br>Czech Republic<br>Denmark<br>Estonia<br>Finland<br>France<br>Germany<br>Greece | Hungary<br>Ireland<br>Italy<br>Latvia<br>Lithuania<br>Luxembourg<br>Malta<br>Netherlands<br>Poland | Portugal<br>Romania<br><br>Slovak Republic<br>Slovenia<br>Spain<br>Sweden<br>United Kingdom<br>*Iceland*<br>*Liechtenstein*<br>*Norway*<br><br>**Switzerland |
|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|

\* These countries are in the (EEA), but are not members of the European Union.

\*\* Switzerland is not in the EEA, but an international treaty means that from 1 June 2002 Swiss nationals have a similar right to live in the UK as EEA nationals.

List correct as at 31.1.2007

The Government has also introduced a worker registration scheme for nationals from eight of the EU ascension states ("A8" states) joining the EU from 1 May 2004.

Details of the current regulations regarding the Prevention of Illegal Working, including a brief summary of UK immigration regulations and details of the documentation which employers are obliged to obtain from new recruits, can be found in the 'Prevention of Illegal Working – 2004' regulations document:

<http://www.lse.ac.uk/collections/payAndInformation/pdf/Prevention%20of%20Illegal%20Working%20-%202004%20regulations.pdf>